1. **Name of the module:** Business Ukrainian Language
2. **Сode of the module:** УММН\_6\_ДВФ.05
3. **Type of the module:** compulsory
4. **Semester:** 1
5. **The scope of module:** total hours – 90 (ECTS credits - 3); classroom hours 44 (lectures - 10, practical – 26, laboratory - 8).
6. **Lecturer:** Grygorenko Tetyana Volodymyrivna - Candidate of Philological Sciences, Assistant Professor.
7. **Results of training:**

**As result of training of the module student must**

**know:**

purpose, structure and language features of business documents; develop skills for their preparation

**be able to:**

use professional terminology, edit and correct professional texts, know the basics of scientific and technical translation.

1. **Method of learning:** lecture classes
2. **Necessary preliminary and related modules:**

The modern Ukrainian Literary Language.

1. **Contents of module:**

Ukrainian language - the national language of the Ukrainian people. The language law in Ukraine. Styles of Ukrainian literary language in professional communication. The norms of Ukrainian literary language in professional communication. Lexical norm in professional communication. Morphological standards in professional communication. Syntactic and stylistic rules in professional communication. Language means of written business communication. Culture of  oral professional communication. Theory and practice of public speaking. Ukrainian terminology in professional communication. Culture of  scientific language. Problems of scientific and technical translation. Ukrainian lexicography.

1. **Recommended Literature:**
2. Українська мова професійного спілкування: Навчальний посібник. – К.: Каравела, 2008.
3. Культура фахового мовлення: Навчальний посібник/ За ред. Н.Д.Бабич. – Чернівці: Книги –ХХІ, 2006.
4. Мацько Л.І., Кравець Л.В. Культура української фахової мови. – К.: ВЦ „Академія”, 2007.
5. Григоренко Т.В. Ділова українська мова: Навчальний посібник. – Умань, 2015. – 154с.
6. **Forms and methods of training:** lectures, seminars, laboratory work
7. **Assessment methods and criteria:**

Current control (70%): current assessment during lesson, test, research work, mark for oral and written task

Final control (30% exam): final test

1. **Language of instruction:** Ukrainian